# Pastoral Council Meeting Minutes

December 1, 2020

The meeting was called to order at 7:010PM.

Opening Prayer: Fr. Chuck Wible

Due to the COVID-19 restrictions this meeting is being held virtually over Zoom.

Members Present: Steve Browning (via phone), Al Duke, Anita Gill, Mic Griben, Terri Horrigan, Keith Huffer, Deacon Jerry Jennings (via phone), Deacon John Martin, Gloria Murray, Stephanie Rubeling, Fr. Chuck Wible

Members Absent: Alma Huffer

Minutes Approval: Motion was made to approve the September 1, 2020 minutes. The motion passed unanimously.

Reading of Communications: None

Pastor’s Report:

* Advent has started. The registrations to attend Christmas Masses are open.
* Governor Hogan’s comments today do not affect us.

Committee Reports:

* Bicentennial 2023 – Gloria, Virginia, and Al met on 11/30 to start getting organized. Goals and objectives have been submitted to the Pastoral Council. A proposed announcement for the celebration has been submitted for Father Chuck’s approval, to be published at some point after Christmas. Father Chuck noted that he would also do a verbal announcement at Mass. An email for the bicentennial committee has been set up, which is [bicentennial@stpeter-libertytown.org](mailto:bicentennial@stpeter-libertytown.org). An agenda and minutes from our brainstorming session has been forwarded to all the members of the Council.
* Education – Terri
  + Stacy notes that elementary school Faith Formation is going smoothly. Sacramental prep students have received their First Reconciliation.
  + Kevin indicated that the in-person model is working well. Mount 2000 has been cancelled for this year. The March for Life will be held in January.
  + Carolyn has postponed the Beatitudes Class until January.
* Evangelization – Deacon Jerry responded to the Council’s request for information on the Flocknotes. He said that 1080 emails are sent weekly. Not everyone is getting them as there are 1200+ families in the parish. About 35% of recipients open it. According to the Flocknotes organization notes that 33% or higher is an excellent rate. He also noted that the Committee’s membership is down and will go into abeyance for the time being and it will be brought back later with an updated mission and possibly a new name.
* Finance – Mic said that the annual report went out on 11/10 and included the Next Step program.
* Health and Safety – Terri said the committee met on 10/27. There was some discussion of the next steps to be taken. Father Chuck said the recommendations should be presented to him and then to the Planning Committee for discussion and recommendations to the Finance Committee.
* Hospitality – On hold at this time.
* Liturgy –
  + Deacon John said the Vigil Mass for the Immaculate Conception will be said Monday evening the 7th at 7 PM and the Feast day Mass will be Tuesday the 8th at 8 AM.
  + The reservation process for Christmas Masses opens today and closes on December 20. Limits will be 250 in the Church, 100 in the Parish Center, and 30 in Sappington Hall. He said that the midnight Mass and the 9 AM Mass were generally the least well attended.
* Maintenance – two bids for the Parish Center roof have been received; two more companies may bid. We have the money to do this job. Father Chuck joked that we need them to say that it’s on upside down and then we will know they are a good roofer. The Sappington Hall roof will be the next to be done.
* Planning – Keith said the next Planning Committee meeting will be December 9 at 1900 on Zoom. Regarding the Capital Reserve Plan, nothing was done this year. After review it will probably just roll over into next year.
* Social Concerns – Deacon Jerry referenced a national charity with a Frederick Chapter, “Sleep in Heavenly Peace".  Its mission is that no child shall sleep on the floor. We are exploring ways we can assist them as they build and deliver beds.
* Vocations – NTR

Old Business:

* No old business

New Business:

* No new business

Adjournment: A motion to adjourn was made by Anita and seconded by Stephanie and passed unanimously. The meeting adjourned at 8 PM

Closing prayer: Deacon John.

Submitted by A. Duke, Secretary

Approved @ January 5, 2021 Pastoral Council Meeting.